Research Director

Research Director will lead the BUILD Research Team in achieving the desired research plans. S/he will be responsible for research planning, resourcing management, development research capabilities, team development and providing research-based report for policy related advancement and reforms. The post is offered as a three-year contract initially with a strong expectation of extension for the right candidate.

A. **Main Responsibilities (but not limited to the following)**
- Develop and recommend research designs and solutions that best meet the objectives and mandate of the organization. Drive the development of practical initiatives with result-oriented outcomes that benefit the partners, private sector and the economy;
- To initiate, lead, undertake and oversee research work for policy reform and advocacy. Identify potential partners (development agencies/partners and others, etc.) and provide suggestion on research strategies and approaches;
- Deploy a proactive approach, and demonstrable research development work related to Private Sector Development Policy Coordination Committee (PSDPCC) at the Prime Minister's Office and assist in developing better coordination on research, dialogue and advocacy efforts. Help strengthen BUILD's engagement in PSDPCC by contributing with effective research work and support to various areas;
- Identify new areas, develop and explore funding opportunities (including academic, private and public sector funders), supporting policy-relevant research projects that employ a range of economic and social research methods; assist other team members in designing future projects;
- Organize Thematic Working Committees of BUILD and guide Research Team to prepare and present effective policy paper the working committee meeting;
- Provide high level research advice and expertise to key internal and external stakeholders, professional bodies and working committees to better inform policy development and implementation. Also to be engaged in the project implementation work within the organization;
- Produce high quality reports, working papers and articles on various economic analysis with key focus on economic indicators, fiscal and monetary policies, trade impact etc from time to time. Prepare and conduct policy analysis/impact reports for implementable policy reforms. Also conduct policy impact studies by doing deep dive/due-diligence on policies from time to time;
- Manage external relationships with donor organizations and public and private sector bodies, foster research partnerships across organizational programs and projects to capitalize on funding and resource opportunities. Identify potential partners (other organizations/NGOs, universities, etc.);
- Work independently on a number of research and policy projects simultaneously, as required. Analyze quantitative data using robust methods, and interpret, describe and publish findings. Also, engage stakeholders and provide recommendations on appropriate scientific research strategies and pathways;
- Develop research and analytical tools and practices that better enable research and education and that target research programs to meet the needs of industry/community;

B. **Additional Key Areas of FOCUS**
- Identifying opportunities for different bilateral, multilateral and regional sponsorship support for research initiatives;
- Bringing together public and private institutions, industry partners, and academic and research communities to align research priorities and accelerate innovation, understanding and change;

C. **Skills/Qualifications**
- PhD or Master's degree from reputable institutions (home and abroad) Minimum 15-20 year experience in leading research work in various capacities with two years of relevant experience working within a public policy or policy-making environment (e.g. government, NGO) required;
- Research experience in areas of economic data analysis, national economy, knowledge and experience in sector/community-based research, and have experience in program development;
- Demonstrated ability to work independently with minimal supervision to meet deadlines and produce high quality results in an environment with competing priorities and deadlines with diverse areas of professional backgrounds;
- Experience working with a variety of public, private, non-profit and grassroots organizational structures and do multi-task, meet deadlines and be persistent, and solve problems as they arise;
- Knowledge and experience in qualitative data analysis, including narrative analysis to sort and organize large data sets and thematic coding to organize themes and concepts for analytical interpretation, as well as the ability to interpret and synthesize data sets, draw inferences, and arrive at conclusions;
- Strong planning, coordination, and project management skills with exceptional oral and written communication skills in Bangla and English;
- Highly proficient and knowledgeable in the use of current computer software and tools such as Microsoft Office Suites, word processing, spreadsheets, database systems and the internet to research and prepare materials;
- Knowledge and experience of program evaluation principles, theories, concepts and practices. Demonstrated expertise in successfully designing and carrying out quantitative and qualitative research and evaluation processes including Participatory Action Research. Demonstrated ability in designing and manipulating data using a computer database;
- Experience working with governing bodies, including boards of directors, advisory boards, various agencies etc.

D. **Salary**
- BUILD offers a locally competitive package for the position. All other existing benefits are as per HR policy.

Interested candidates are encouraged to apply with updated CV, a recent photo, previous experiences with proper references, publications, and cover letter. Applications will be reviewed by BUILD's Evaluation Committee following which successful candidates will be contacted for assessment. Application is to be sent to info@buildbd.org with a subject line "Job Opportunity for Research Director" by December 10, 2020 (COB).